



RM OF MEADOW LAKE NO.588  
REGULAR COUNCIL MEETING  
APRIL 14, 2025  
9:00 AM  
MINUTES

**Present:**

Reeve – Dale Sheppard

Councillors:

Div. 1 – Matthew Roger

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Sylvain Cockrum

Div. 3 – Ashley Russell

Div. 6 – absent

Administrative Officer/CAO – Richard Levesque

Assistant Administrator – Tracy Mysko

Bylaw Officer – Andrew Barrie

The Reeve called the meeting to order at 9:05am.

**Agenda**

049/25

RATKE

That the Agenda be adopted as a guideline for the meeting as amended.

Carried

**Minutes**

050/25

JONES

That the Minutes from the Regular Council Meeting dated March 10, 2025, be approved as circulated.

Carried

**CAO Report**

051/25

RATKE

That the CAO report for the month of March 2025 be received.

Carried

**Reports**

052/25

ROGER

That the Building Permit report and Receipts report for the month of March 2025 be approved.

Carried



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- 053/25      **Reports**  
RATKE  
That the Grader and Maintenance report for the month of March 2025 be received.  
Carried
- 054/25      **Meeting date**  
RUSSELL  
That the regular council meeting date for May 2025 be moved to May 5<sup>th</sup>, 2025.  
Carried
- 055/25      **Library Board**  
ROGER  
That Mathew Roger be appointed to the Library board to replace Dale Sheppard.  
Carried
- 056/25      **Building Officials**  
RATKE  
That Ryan Shepherd (Licence BOL360), Chris Gates (Licence BOL105), Karly Heatcoat (Licence BOL421), Raymond Humeny (Licence BOL365), Lee Bacon (Licence BOL162) and Chester Brucks (BOL644) be appointed as the 2025 Building Officials for the RM of Meadow Lake No. 588.  
Carried
- 057/25      **Concrete Batch Plant**  
ROGER  
That the discretionary use application from John Berezowski to erect a concrete batch plant on NE-28-58-17-W3 be approved subject to a road haul agreement and that any noise or dust be kept to a minimum. The approval will be for a two-year period and the approved route must be on Twp Road 590 and Range Road 3173.  
Carried
- 058/25      **Sign Tender**  
COCKRUM  
That the sign tender be awarded to Gunnsiah Garage & Contracting at the rate of \$60.00 per sign.  
Carried



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- 059/25      **Gravel Crushing**  
JONES  
That the gravel crushing tender be awarded to Dmytryshyn & Sons Ltd. to crush 25,000 yards Type 106 at \$5.40 per yard for gravel and \$2.75 per yard for reject at the Elliott pit.  
  
Carried
- 060/25      **Parcel Tie**  
RATKE  
That the RM of Meadow Lake No. 588 approves the request from Edward Ertl to remove the parcel ties relating to SE-32-59-16-W3.  
  
Carried
- 061/25      **Subdivision**  
ROGER  
That the application from Keith Marsh to subdivide the west 40 acres from the NE ¼ Section 23-58-17-W3 be approved.  
  
Carried
- 062/25      **Accounts Payable**  
COCKRUM  
That the March 2025 Accounts Payable listing with the total amount of \$661,875.16 and the March 2025 Payroll with the total amount of \$43,537.95 be approved for payment.  
  
Carried
- 063/25      **Financial Statements**  
JONES  
That the March 2025 Financial Statements be approved as presented.  
  
Carried
- 064/25      **Audited Statements**  
RUSSELL  
That the 2024 Audited statements be approved.  
  
Carried



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- 065/25      **2025 Budget**  
JONES  
That the 2025 Budget be approved with a projected surplus of \$ 4,784.00.  
Carried
- 066/25      **Civic Centre**  
COCKRUM  
That the RM of Meadow Lake offer to purchase the Civic Centre from the City of Meadow Lake for a dollar.  
Carried
- 067/25      **Agricultural Health**  
COCKRUM  
That the RM of Meadow Lake approve buying a membership with the Agricultural Health and Safety Network.  
Carried
- 068/25      **Manager of Public Works**  
RATKE  
That Robert Gilmour be appointed to the position of Manager of Public Works effective April 7, 2025.  
Carried
- 069/25      **Bylaw Officer**  
ROGER  
That Andrew Barrie be appointed to the position of Bylaw Officer effective April 7, 2025.  
Carried
- 070/25      **Out of scope**  
RUSSELL  
That the annual wage rate for Kay Huffman and Tracy Mysko be adjusted to the new rate effective March 31, 2025.  
Carried
- 071/25      **Fire Ban**  
RUSSELL  
That the RM of Meadow Lake implement a fire ban effective immediately.  
Carried



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- 072/25      **Sunlife**  
COCKRUM  
That the RM of Meadow Lake include Sun Life/ Aden Wison Financial Services Inc. as one of its' banking institutions.  
  
Carried
- 073/25      **EMO**  
RUSSELL  
That Robert Gilmour be appointed as the alternate EMO Coordinator for the RM of Meadow Lake.  
  
Carried
- 074/25      RATKE  
That council goes in camera to discuss issues concerning budget, planning and items covered by the privacy act at 10:33 am.  
  
Carried
- 075/25      COCKRUM  
That the in camera meeting end at 11:28 am.  
  
Carried
- 076/25      **Adjournment**  
COCKRUM  
That the meeting be adjourned at 11:30 am.  
  
Carried

  
\_\_\_\_\_  
CAO

  
\_\_\_\_\_  
REEVE

Report Date  
2025-04-08 9:14 AM

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending March 31, 2025


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	Current	Year To Date	Budget
<b>Revenues</b>			
Taxation	1,199.93	4,039.06	
Fees and Charges	579.32	9,056.50	
Maintenance and Development Charges	10,550.41	10,550.41	
Grants	2,263,336.72	2,263,336.72	
Grants in Lieu of Taxes	3,941.00	3,941.00	
Investment Income and Commissions	25,091.98	72,055.59	
<b>Total Revenues:</b>	<b>2,304,699.36</b>	<b>2,362,979.28</b>	<b>0.00</b>
<b>Expenditures</b>			
General Government Services	62,352.83	220,197.10	50,000.00
Protective Services		100,457.80	
Transportation Services	384,419.54	965,034.48	
Environmental Health Services	207,668.73	216,501.30	
Planning and Development Services	100.00	100.00	
Recreation and Cultural Services	292.54	27,237.75	
<b>Total Expenditures:</b>	<b>654,833.64</b>	<b>1,529,528.43</b>	<b>50,000.00</b>
<b>Change in Net Financial Assets</b>	<b>1,649,865.72</b>	<b>833,450.85</b>	<b>(50,000.00)</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>1,649,865.72</b>	<b>833,450.85</b>	<b>(50,000.00)</b>
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>
<b>Cash &amp; Investments</b>			
<b>Cash</b>			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	(472,549.43)	(1,205,710.45)	132,233.44
Cash - Savings Acct - CIBC	256.87	256.87	28,135.18
Cash - Bank - Business Save - CU	(1,485,183.52)	(1,213,384.13)	
Cash - Bank - Membership - CU	160.41	160.41	5,898.22
CIBC High Interest Savings	20,475.20	41,893.16	3,614,160.93
Sunlife - Investments	4,000,000.00	4,000,000.00	4,000,000.00
GIC - Trans. Equip - Acct 9742 CU		(160,000.00)	
GIC - Municipal Reserve Acct 49809 CU		(47,335.64)	
GIC SWHL - Acct 49791 CU		(50,408.71)	
GIC Water Drainage - Acct 763277 CU			111,368.54
GIC SALE 97-5199374-0035CIBC			833,000.00
<b>Municipal</b>			
Municipal - Tax Receivable - Current	(26,177.07)	(177,154.07)	204,805.56
<b>Change in General Surplus</b>	<b>3,686,848.18</b>	<b>2,021,768.29</b>	<b>8,879,801.87</b>

Certified correct and in accordance with the records

Presented to council on

April 14, 2025

  
Richard Levesque  
CAO

  
Dale Sheppard  
Reeve

**RM of Meadow Lake #588**

**List of Appointment/RM Representative**

- 1. Development Appeal Board**
  - a. Western Municipal Consulting
- 2. Board of Revision**
  - a. Western Municipal Consulting
- 3. Banking / Investment Institution**
  - a. CIBC
  - b. Innovation Credit Union
  - c. Royal Bank
  - d. SARM
  - e. Sunlife – Aiden Wilson Financial Services Inc.
- 4. Development Committee**
  - a. Ernie Schwartz
  - b. Garry Ratke
  - c. Dale Sheppard
- 5. RM 588 & City of Meadow Lake Fire Committee**
  - a. Dale Sheppard
  - b. Russ Jones
  - c. CAO – Richard Levesque
- 6. Forestry Committee**
  - a. Ashley Russell
  - b. Dale Sheppard
  - c. Russ Jones
- 7. Lakeland Library Representative**
  - a. Garry Ratke
- 8. Local Library – Meadow Lake Branch**
  - a. Mathhew Roger
  - b. Rennee Marshall
  - c. Erin Schwandt
- 9. Mutual Aid Committee**
  - a. Dale Sheppard
  - b. Ashley Russell

**10. Recreation Board**

- a. Ernie Schwartz
- b. Sylvin Cockrum
- c. Dale Sheppard
- d. Mike Siklenka - member at large

**11. RM 588 & City of Meadow Lake Recreation Committee**

- a. Ashley Russell
- b. Garry Ratke
- c. Mike Siklenka

**12. Regional Waste Management Executive**

- a. CAO – Richard Levesque
- b. Ernie Schwartz
- c. Sylvin Cockrum

**13. Building Official / Inspector**

- a. Municode
- b. Construction Code Authority
- c. C. Brucks Holdings – Chester Brucks
- d. Lee Bacon – Building Inspections

**14. Pest Control Officer**

- a. Dale Sheppard

**15. Weed Inspector**

- a. Larry Dyck

**16. Bylaw Officer**

- a. Andrew Barrie

**17. Auditor**

- a. Pinnacle Business Solutions

**18. Solicitor**

- a. Battle River Law
- b. SARM
- c. MLT Aikins

**19. EMO Coordinator**

- a. CAO – Richard Levesque
- b. Manager of Public Works – Robert Gilmour (Alternate)

**20. Appeals Board for Assessments**

- a. Western Municipal Consulting