



RM OF MEADOW LAKE NO.588  
 REGULAR COUNCIL MEETING  
 JULY 10, 2023  
 9:00 AM  
 MINUTES

**Present:**

Reeve – Dale Sheppard

Councillors:

Div. 1 – .....

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer – Richard Levesque

Manager of Infrastructure & Operations - Nicolas Zuck

Office Manager – Tracy Mysko

Reeve Dale Sheppard called the meeting to order at 9:00am.

**Agenda**

148/23

Mysko

That the Agenda be adopted as a guideline for the meeting as amended.

Carried

**Minutes**

149/23

Jones

That the Minutes from the Regular Council Meeting dated June 12, 2023, be approved as circulated.

Carried

**Operations Manager**

150/23

Ratke

That the Infrastructure and Operations Manager report for the month of June 2023 be received.

Carried

**Eagles Lake**

151/23

Russell

That the proposed Eagles Lake Roadway and Drainage upgrades be granted RM of Meadow Lake approval.

Carried



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- 152/23      **CAO Report**  
Jones  
That the CAO report for the month of June 2023 be received.  
Carried
- 153/23      **Reports**  
Schwartz  
That the Building Permit report and Receipts report be received.  
Carried
- 154/23      **Audited Financial Statements**  
Ratke  
That the 2022 Audited Financial statements be approved as presented.  
Carried
- 155/23      **NW Waste Management**  
Mysko  
That the RM of Meadow Lake No. 588 support the request from the Northwest Regional Management Authority Inc. to develop a portion of their site to allow for the farming of petroleum contaminated soil.  
Carried
- 156/23      **Terms of Reference**  
Mysko  
That the terms of reference related to NODCA GG-003-08 and Equipment Committee TOR GG-003 be rescinded.  
Carried
- 157/23      **Mailer**  
Jones  
That the information on the mailer be approved and that it be enclosed with the 2023 Property Tax Notices.  
Carried



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- 158/23      **Division Boundary Policy**  
Ratke  
That policy GG-019 a policy to address Division boundaries and Election procedures as referenced in section 49.1(2) of the Municipalities Act be approved.  
Carried
- 159/23      **Rural Address Signage**  
Schwartz  
That the Civic Address policy PD-005 approved by resolution 178/21 be rescinded and replaced with the policy as attached to the minutes.  
Carried
- 160/23      **Tax Abatement – Vernon Linn**  
Schwartz  
That \$296.49 be abated for Tax roll no. 3586001 relating to a SAMA coding error in 2022.  
Carried
- 161/23      **Tax Arrears**  
Jones  
That the 2023 Property Tax Arrears listing for 2023 with the total amount of \$182,996.91 be accepted as presented.  
Carried
- 162/23      **Financial Statements**  
Ratke  
That the June 2023 Financial Statements be approved as presented.  
Carried



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- 163/23      **Accounts Payable**  
Jones  
That the June 2023 Accounts Payable with a total amount of \$380,472.39 and June payroll with a total amount of \$43,044.57 be approved for payment.  
Carried
- 164/23      **Fire Control Bylaw 09/23**  
Schwartz  
That Bylaw 09/23 a Bylaw to provide Fire protection, suppression, fire bans and permits be introduced and read a first time.  
Carried
- 165/23      Mysko  
That the council go in camera to discuss issues concerning budget and planning at 10:22am.  
Carried
- 166/23      Mysko  
That the in camera meeting end at 10:47am.  
Carried
- 167/23      **Adjournment**  
Ratke  
That the meeting be adjourned at 10:48am.  
Carried

  
\_\_\_\_\_  
CAO

  
\_\_\_\_\_  
REEVE

**RM of Meadow Lake #588**  
**Statement of Financial Activities - Summary**  
For the Period Ending June 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
<b>Revenues</b>			
Taxation	1,481.03	2,505.43	5,169,353.00
Fees and Charges	15,208.68	38,075.08	128,731.00
Maintenance and Development Charges		4,277.98	60,000.00
Grants	176,126.50	323,801.80	2,750,361.00
Grants in Lieu of Taxes	3,466.00	3,466.00	81,073.00
Investment Income and Commissions	5,424.07	91,061.43	226,478.00
Other Revenues		123.90	
<b>Total Revenues:</b>	<b>201,706.28</b>	<b>463,311.62</b>	<b>8,415,996.00</b>
<b>Expenditures</b>			
General Government Services	98,772.37	417,057.58	1,064,291.00
Protective Services	9,768.30	122,050.85	380,991.00
Transportation Services	272,414.91	927,226.58	6,160,435.00
Environmental Health Services	(1,726.83)	46,352.28	116,500.00
Public Health and Welfare Services	8,522.38	451,329.07	347,806.00
Planning and Development Services	2,635.86	6,595.66	45,900.00
Recreation and Cultural Services	2,769.38	19,005.97	331,135.00
<b>Total Expenditures:</b>	<b>393,156.37</b>	<b>1,989,617.99</b>	<b>8,447,058.00</b>
<b>Change in Net Financial Assets</b>	<b>(191,450.09)</b>	<b>(1,526,306.37)</b>	<b>(31,062.00)</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>(191,450.09)</b>	<b>(1,526,306.37)</b>	<b>(31,062.00)</b>
Transfers			
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>
<b>Cash &amp; Investments</b>			
<b>Cash</b>			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	284,219.05	(1,362,810.86)	437,466.13
Cash - Savings Acct - CIBC	(500,000.00)	(224,406.72)	1,972,640.54
Cash - Bank - Business Save - CU		13,649.02	78,443.66
Cash - Bank - Membership - CU		310.49	2,805.34
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU			111,434.54
GIC - Fire Protection Acct 9775 CU			121,040.79
GIC - Road Mtce Agree Acct 3285 CU			402,200.00
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC - Waste Mange Acc 49825 CU		(186,000.00)	
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU			810,432.97
GIC Water Drainage - Acct 763277 CU			100,550.00
GIC SALE 97-5199374-0019CIBC			833,000.00
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		397,146.50	397,146.50
GIC-Fire Prot Acct 49825CU		186,000.00	186,000.00
<b>Municipal</b>			
Municipal - Tax Receivable - Current	(12,521.33)	(368,442.27)	150,860.02
<b>Change in General Surplus</b>	<b>(419,752.37)</b>	<b>(3,070,860.21)</b>	<b>8,328,902.84</b>

Report Date  
2023-06-29 11:15 AM

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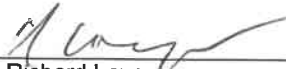
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Current   Year To Date   Budget

Certified correct and in accordance with the records

Presented to council on

July 10, 2023

  
\_\_\_\_\_  
Richard Levesque  
Interm CAO

  
\_\_\_\_\_  
Dale Sheppard  
Interm Reeve



## Rural Municipality of Meadow Lake #588 Policy

Policy #GG-019

Policy Title: Division Boundaries

**Policy Objective:**

Population in each Division and Election Procedures

**Authority:**

Council Resolution # 158/23

Dated: July 10, 2023

**Policy:**

Subject to section 49.1(2) of the Municipalities Act, the RM of Meadow Lake No. 588 will review the division boundaries of the municipality if the population of voters drops in any division below 150 people. At that time the RM of Meadow Lake will also consider changing its election procedures to allow council members seeking election to represent the rural municipality at large, with no reference to divisions, but will still designate each councillor to represent one division or area.

POLICY # GG-019

RM OF MEADOW LAKE #588

Policy Title: Division Boundaries

Date Issued: Res # 158/23 July 10, 2023

Signature: \_\_\_\_\_

Reeve



## Rural Municipality of Meadow Lake #588 Policy

Policy #PD-005

Policy Title: Civic Addressing

**Policy Objective:**

To set guidelines for the process and procedure of Civic Addressing within the RM of Meadow Lake

**Authority:**

Replaced Council Resolution #178/21

New Resolution # 159/ 23

Dated: July 10, 2022

**Civic Addressing:**

1. Civic Addressing will be the responsibility of the landowner.
2. Signs and posts will be provided to the landowner free of charge.
3. Signs will be allocated based on the RM address listing.
4. Signs will be installed by the landowner at their cost and the homeowner must do all the required line locates.
5. Each homeowner will be required to complete the "Assignment of Civic Address" form before the sign is issued.
6. The sign must be visible from the public roadway and installed based on the directions from the Manger of Public Works.
7. Sign shall be within 15 metres of travelled portion of roadway.





# RM of Meadow Lake Assignment of Civic Address Form

Schedule A

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Legal Land Description: \_\_\_\_\_

<p>For Office Use:</p> <p>Latitude/Longitude of driveway/approach: _____</p> <p>Civic Address assigned: _____</p>
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I understand that a civic address shall be assigned to the property illustrated above.

\_\_\_\_\_  
(Applicant signature)

\_\_\_\_\_  
(RM official signature)