



RM OF MEADOW LAKE NO.588
REGULAR COUNCIL MEETING
JUNE 12, 2023
9:00 AM
MINUTES

Present:

Reeve – Dale Sheppard

Councillors:

Div. 1 –

Div. 4 – Garry Ratke

Div. 2 – Russ Jones

Div. 5 – Blair Mysko

Div. 3 – Ashley Russell

Div. 6 – Ernie Schwartz

Administrative Officer – Richard Levesque

Manager of Infrastructure & Operations - Nicolas Zuck

Office Manager – Tracy Mysko

Reeve Dale Sheppard took the oath of office.

Reeve Dale Sheppard called the meeting to order at 9:00am.

Agenda

127/23

Mysko

That the Agenda be adopted as a guideline for the meeting as amended.

Carried

Minutes

128/23

Jones

That the Minutes from the Regular Council Meeting dated May 8, 2023, be approved as circulated.

Carried

Schwartz

That the hearing for a Dog Kennel discretionary use application be opened at 9:05 am

No one appeared for the hearing or presented documentation concerning the discretionary use application.

The hearing was closed at 9:06am.



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- 129/23 **Operations Manager**
Mysko
That the Infrastructure and Operations Manager report be received. Carried
- 130/23 **CAO Report**
Jones
That the CAO report for the month of May 2023 be received. Carried
- 131/23 **Reports**
Schwartz
That the Building Permit report and Receipts report be received. Carried
- 134/23 **DOG KENNEL**
Schwartz
That the RM of Meadow Lake approve the discretionary use application from Owen Dancy to construct and operate a dog kennel on NW-34-61-18-W3 as per the plans submitted. Carried
- 135/23 **Financial Statements**
Ratke
That the May 2023 Financial statements be approved as presented. Carried
- 136/23 **Accounts Payable**
Mysko
That the May 2023 Accounts Payable and Payroll in the amounts of \$412,158.67 and \$29,631.81 respectively be approved for payment. Carried




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- 137/23 **Bylaw 08/23**
Ratke
That Bylaw 08/23 a Bylaw to extend the time required for the completion of the 2023 Financial Statements be introduced and given first reading. Carried
- 138/23 **Bylaw 08/23**
Russell
That Bylaw 08/23 a Bylaw to extend the time required for the completion of the 2023 Financial Statements be given second reading. Carried
- 139/23 **Bylaw 08/23**
Jones
That Bylaw 08/23 a Bylaw to extend the time required for the completion of the 2023 Financial Statements be given three readings at this time. Carried Unanimously
- 140/23 **Bylaw 08/23**
Mysko
That Bylaw 08/23 a Bylaw to extend the time required for the completion of the 2023 Financial Statements be read a third time and adopted. Carried
- 141/23 **Byelection**
Ratke
That the byelection for Councilor of Division 1 be held on September 27, 2023. Carried
- 142/23 **Draft 2022 Audited Financial Statements**
Schwartz
That the 2022 Draft Audited Financial Statements be approved as presented. Carried
- 143/23 **Bridge Tender**
Jones
That the Bridge tender to replace the culvert on Range Road 3174 be awarded To Pier Solutions Inc. - Option 3, for \$715,000.00 plus taxes, subject to a grant being obtained under the Rural Integrated Roads for Growth Program. Carried



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- 143/23 **Ratke**
That the RM council move to a closed meeting to consider items relating to planning, budget personnel or other matters permitted under the Local Authority Freedom of Information and Protection of Privacy Act at 10:36 am.
Carried
- 144/23 **Ratke**
That the RM council come out of the in camera session and resume the regular meeting at 11:25 am.
Carried
- 145/23 **CAO**
Mysko
That the Council of the RM of Meadow Lake No. 588 offer the CAO a renewed one year contract for the term July 1, 2023 to July 1, 2024 under the terms as discussed in camera.
Carried
- 146/23 **Fire Ban**
Jones
That the Fire Ban be left in place at the present time.
Carried
- 147/23 **Adjournment**
Ratke
That the meeting be adjourned at 11:28 am.
Carried



CAO



ACTING REEVE

FORM A
[Section 3]

Oath or Affirmation - Member of Council

I, DALE SHEPPARD, having been elected to the office of REEVE in the
RM of MEADOWS LAKE NO. 588,


DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I am qualified to hold the office to which I have been elected;
- 3 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office;
- 4 I have read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other Act and by the council;
- 5 I will:
 - (a) perform the duties of office imposed by *The Municipalities Act* and any other Act or law and by the council;
 - (b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
 - (c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other Act and by the council.

DECLARED before me at

, Saskatchewan

this 12th day of JUNE, 20 23.


A Commissioner for Oaths for Saskatchewan,
a Notary Public, municipal administrator, etc.
(as the case may be)
My commission expires


Signature of Declarant

Bylaw No. 08/23

Rural Municipality of Meadow Lake #588

A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE 2022 FINANCIAL STATEMENT

The Council of the RM of Meadow Lake #588 in the Province of Saskatchewan enacts as follows:

For the 2022 financial year, the time required for completion of certain financial and audit procedures for the RM of Meadow Lake #588 be extended as follows:

- (a) The time required pursuant to subsection 185(1) of *The Municipalities Act* to complete the annual audit of the municipality's books and records of the annual financial statement be and is extended to September 01, 2023.
- (b) The time required pursuant to subsection 186(1) of *The Municipalities Act* for the submission of a copy of the financial statement and the auditor's report be and is extended to September 29, 2023.
- (c) The time required pursuant to subsection 185(3) of *The Municipalities Act* to publicize the financial statement or synopsis and auditor's report be and is extended to October 31, 2023.




REEVE


CHIEF ADMINISTRATIVE OFFICER

Read a first time on June 12, 2023

Read a second time on June 12, 2023

Read a third time and adopted on June 12, 2023

RM of Meadow Lake #588
Statement of Financial Activities - Summary
For the Period Ending May 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Revenues			
Taxation	(9,248.52)	1,024.40	5,169,353.00
Fees and Charges	6,692.12	22,866.40	128,731.00
Maintenance and Development Charges		4,277.98	60,000.00
Grants		147,675.30	2,750,361.00
Grants in Lieu of Taxes			81,073.00
Investment Income and Commissions	15,365.04	85,637.36	226,478.00
Other Revenues		123.90	
Total Revenues:	12,808.64	261,605.34	8,415,996.00
Expenditures			
General Government Services	59,778.72	318,285.21	1,064,291.00
Protective Services	14,537.55	112,282.55	380,991.00
Transportation Services	227,371.39	654,811.67	6,160,435.00
Environmental Health Services	22,447.61	48,079.11	116,500.00
Public Health and Welfare Services	95,001.32	442,806.69	347,806.00
Planning and Development Services	1,313.80	3,959.80	45,900.00
Recreation and Cultural Services	139.92	16,236.59	331,135.00
Total Expenditures:	420,590.31	1,596,461.62	8,447,058.00
Change in Net Financial Assets	(407,781.67)	(1,334,856.28)	(31,062.00)
Operating Surplus/Deficit (Chg in Net Asst)	(407,781.67)	(1,334,856.28)	(31,062.00)
Transfers			
Account Balances	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>
Cash & Investments			
Cash			
Cash - On Hand - Petty Cash.			200.00
Cash - Bank - Demand - CIBC	(172,846.09)	(1,647,029.91)	153,247.08
Cash - Savings Acct - CIBC	(186,586.99)	275,593.28	2,472,640.54
Cash - Bank - Business Save - CU	196.66	13,649.02	78,443.66
Cash - Bank - Membership - CU		310.49	2,805.34
GIC - Trans. Equip - Acct 9742 CU			160,000.00
GIC - Office - Acct 6966 CU			110,605.00
GIC - Fire Protection Acct 9775 CU			121,040.79
GIC - Road Mtce Agree Acct 3285 CU			402,200.00
GIC - Municipal Reserve Acct 49809 CU			47,335.64
GIC - Waste Mange Acc 49825 CU	(186,000.00)	(186,000.00)	
GIC SWHL - Acct 49791 CU			50,408.71
GIC RMA - Acct 756958 CU			804,399.97
GIC Water Drainage - Acct 763277 CU			100,550.00
GIC SALE 97-5199374-0019CIBC			833,000.00
GIC SALE 97-5199374-0027CIBC			833,000.00
GIC SALE 97-5199374-0035CIBC			833,000.00
GIC RMA 97-5199374-0043CIBC			800,000.00
GIC Land Sale 97-5199374CIBC		397,146.50	397,146.50
GIC-Fire Prot Acct 49825CU	186,000.00	186,000.00	186,000.00
Municipal			
Municipal - Tax Receivable - Current	(46,416.93)	(355,920.94)	162,526.04
Loans Payable			
Loans			

Handwritten mark


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Statement of Financial Activities - Summary
For the Period Ending May 31, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
Long Term Debt - General Government			(2,286.44)
Change in General Surplus	(813,435.02)	(2,651,107.84)	8,547,200.83

Certified correct and in accordance with the records

Presented to council on

June 12 , 2023



Richard Levesque
Interm CAO



Dale Sheppard
Interm Reeve