

## RM of Meadow Lake #588 Approved Building Inspectors

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## **Required Inspections (may vary slightly depending on the inspector)**

### **1. New Home Construction or RTMs**

- A full set of engineered plans or accredited architect plans must be submitted to the municipal office
- A set of plans must be kept on site at all times during construction and inspection
- A building permit from the municipality must be on site at all times during construction

#### Inspection Required

- Stage 1 – Footing (BEFORE concrete is poured)
- Stage 2 – Backfill (BEFORE native soil is added)
- Stage 3 – Framing (BEFORE insulation and vapour barrier)
- Stage 4 – Insulation and Vapour Barrier (when COMPLETED)
- Stage 5 – Final (PRIOR to moving in)

### **2. Addition to Existing Home**

- A full set of engineered plans or accredited architect plans must be submitted to the municipal office
- A set of plans must be kept on site at all times during construction and inspection
- A building permit from the municipality must be on site at all times during construction

#### Inspection Required

- Stage 1 – Footing, Grade Beam & Piling (BEFORE concrete is poured)
- Stage 2 – Backfill (BEFORE native soil is added) – if applicable
- Stage 3 – Framing (BEFORE insulation and vapour barrier)
- Stage 4 – Insulation and Vapour Barrier (when COMPLETED)
- Stage 5 – Final (If applicable – Inspector will determine based on code)

### **3. Extended Roofs and Covered Decks**

- A set of self-drawn plans must be submitted to the municipal office
- A building permit from the municipality must be on site at all times during construction

#### Inspection Required

- Stage 1 – Footing, Grade Beam & Piling (BEFORE concrete is poured) – if applicable
- Stage 2 – Framing

#### **4. Garage & Car Ports**

- A set of self-drawn plans must be submitted to the municipal office
- A building permit from the municipality must be on site at all times during construction

##### **Inspection Required**

- Stage 1 – Footing, Grade Beam & Piling (BEFORE concrete is poured) – if applicable
- Stage 2 – Framing

#### **5. Mobile Homes**

- A building permit from the municipality must be on site at all times during construction
- Must be CSA approved with CAS numbers from Manufacturer

##### **Inspection Required**

- Stage 1 – Foundation – Must be on blocks and anchored down
- Stage 2 – Final Inspection – PRIOR to occupying residence

### **IMPORTANT NOTES**

- Inspections are performed for your safety and the safety of possible future homeowners
- It is the homeowner's or contractors' responsibility to call at least 24 hours prior to inspection
- Prior to calling for inspection, owner must ensure the building stage is ready for inspection. Additional charges will apply if re-inspection is required if inspector deems it not ready for inspection.
- The building inspector will not take responsibility for failing to call for required inspections
- If inspections are not completed, the home owner or contractor may be asked or ordered (under Section 17 and 17.1 of *The Uniform Building and Accessibility Standards Act*) to cease work immediately

Meadow Lake, Saskatchewan Applicant's Email: \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT**

I hereby make application for a permit to \_\_\_\_\_ construct  
\_\_\_\_\_ alter  
\_\_\_\_\_ reconstruct

A building according to the information below and to the plans and documents attached to this application.

Legal description \_\_\_\_\_

Owner: \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Designer: \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Contractor: \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Nature of work \_\_\_\_\_

Intended use of building \_\_\_\_\_

Size of building: Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_

**For BUILDING OFFICIAL USE ONLY:**

Storeys \_\_\_\_\_ Fire Escapes \_\_\_\_\_

If public building, state width of stairways \_\_\_\_\_ No. \_\_\_\_\_

Width of exits \_\_\_\_\_ No. \_\_\_\_\_

**Construction Details:**

Footings \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Foundations \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Exterior Walls \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Roof \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Studding \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Floor Joists \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Girders \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Rafters \_\_\_\_\_ Material \_\_\_\_\_ Size \_\_\_\_\_

Chimneys \_\_\_\_\_ No. \_\_\_\_\_ Size \_\_\_\_\_

Material \_\_\_\_\_ Thickness \_\_\_\_\_

Heating \_\_\_\_\_ Lighting \_\_\_\_\_ Plumbing \_\_\_\_\_

Foundation Soil Classification and Type \_\_\_\_\_

Estimated cost of building (excluding site) \$ \_\_\_\_\_

Floor area of building (excluding unfinished basement) \_\_\_\_\_ sq. ft.

Fee for Building permit \$ \_\_\_\_\_

I hereby agree to comply with the bylaw of the municipality respecting building and acknowledge that it is my responsibility to ensure compliance with the Building bylaw of the municipality and applicable Acts and regulations regardless of any review of drawings or inspections that may or may not be carried out by an inspector.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner/Agent

## **IMPORTANT INFORMATION FOR OWNER'S**

### **BUILDING PERMIT FACT SHEET**

Uniform Building and Accessibility Standards Act (UBAS Act)

Section 17.2(1) The owner of a building to be constructed shall ensure that the appropriate local authority is notified when:

- (a) Excavation is to be commenced;
- (b) The foundation is to be placed; and
- (c) A superstructure is to be placed on the foundation.

Section 17.2(3) During the course of construction, the owner shall give notice to the appropriate local authority of:

- (b) his intent to do any work that has been ordered by a building official or local authority to be inspected during construction;
- (c) his intent to enclose work that has been ordered by a building official or local authority to be inspected prior to enclosure; and
- (d) the completion of work.

**REGARDING THE ABOVE SECTIONS OF THE UBAS ACT, PLEASE REMEMBER, THAT THE OWNER IS RESPONSIBLE FOR CALLING FOR INSPECTIONS AS THEY ARE DUE – IF YOU HAVE TROUBLE CONTACTING YOUR BUILDING INSPECTOR, PLEASE CONTACT THE RM OFFICE @ 306-236-5651**

**BESIDES THE BUILDING INSPECTOR, THERE WILL BE ON-SITE VISITS FROM SAMA APPRAISERS (SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY). THEY USUALLY COME IN LATE FALL OR EARLY SPRING & DEPENDING ON THE STAGE OF COMPLETION OF THE BUILDING, THEY MAY DO REPEAT INSPECTIONS IN FUTURE YEARS.**