



# Rural Municipality of Meadow Lake #588 Policy

Policy #HR-012

Policy Title: Gifting Policy

<b>Policy Objective:</b> To set a policy in the process of gifting for Employees and/or Council	
<b>Authority:</b> Council Resolution #033/17	Dated: January 9, 2017

**Background:**

1. The Council for the RM of Meadow Lake are fiscally responsible to their ratepayers on the amount of money that is spent.
2. Employees dedicate their time and receive compensation through a salary for the time that they dedicate to the municipality in completing the work load requested to them by the Council and their supervisors.
3. Council would like to recognize the dedication of the staff for the work that they do, while staying fiscally responsible.

**Policy:**

1. Christmas Gifts
  - a. No gifts will be given to staff or council for Christmas gifts;
  - b. A Supper will be provided for the employees and spouses and council/reeve and spouses which will be the recognition for the year of service.
2. Hospital Stay
  - a. No flowers or gifts will be supplied to any employee/councillor/reeve or any spouses or family members for any hospital stay.
3. Funerals
  - a. Only in the case of a loss of a current employee, their spouse or council member or their spouse shall be given flowers at a rate of \$50.00 maximum per occasion.