



Rural Municipality of Meadow Lake #588 Policy

Policy #HR-011

Policy Title: Employee Allowances

Policy Objective:

To give direction and set up Allowances for out-of-scope employees

Authority:

Council Resolution #221/17

Dated: June 12, 2017

Background:

1. Personal Protection Equipment (PPE) is needed when employees are in the field of construction, maintenance and working in or around equipment.
2. Steel toed boots and high visual coveralls and/or vests are required to be purchased by the employees under the Union contract that has been negotiated by the RM of Meadow Lake #588.
3. Council requests that the proper business style clothing be worn by their office staff in order to promote a professional atmosphere

Policy:

1. Personal Protection Equipment

- a. All Employees who are working around or come in the presence of any equipment or shop where heavy equipment may be operated must have the proper PPE.
- b. The Council has set a rate of a maximum \$300.00 per year per staff member for the purpose of purchasing of PPE for shop personnel with a copy of a receipt.
- c. Manager of Public Works will be allotted \$300.00 per year for PPE.
- d. PPE Consists of:
 - i. Steel Toes Shoes/Boots
 - ii. High Vis vests/cloths
 - iii. Gloves
 - iv. Coveralls