

Rural Municipality of Meadow Lake #588 Policy

Policy #GG-002

Policy Title: Policy on Policy Development and Approval

Policy Objective:

To provide guidance on new policy development and approval

Authority:

Council Resolution #273/14

Dated: August 20, 2014

Policy:

1. Per Policy GG-001 *Comprehensive Policy Manual Established* only policies approved by Council Bylaw or Resolution will be included in the Comprehensive Policy Manual.
2. The initiative to develop a policy may come from council or a committee through the identification of an emerging issue, or to establish good business practice in operations.
3. As a general practice, the administration will develop a policy upon recommendation of the council and present the new policy for council's final approval.
4. Once approved, the policy will be:
 - a. Posted for employee awareness;
 - b. Posted to the RM of Meadow Lake website;
 - c. The original of the signed policy will be added to the master copy of the Comprehensive Policy Manual.

