

RM of Meadow Lake #588  
Regional Waste Management Authority Executive -09  
Terms of Reference

RWMA – Terms of Reference – GG-003-09

Dated – April 14, 2020

1. Purpose

- a. This appointment shall be for the purpose of sitting as an Executive on the Northwest Regional Waste Management Authority

2. Key Duties and Responsibilities

- a. Duties and Responsibilities shall be followed in accordance with the NWRWMA bylaws, policies and the Environmental Management and Protection Act, and any other Statutes and/or laws that pertain to the Solid Waste Management

3. Level of Authority

- a. Level of Authority is set by the NWRWMA

4. Reporting

- a. As per Minutes of the NWRWMA

5. Composition and Appointments

- a. This appointment is set every 2 years in accordance with the Council Procedures Bylaw;
  - i. Set one Voting member and 2 alternates to be a voter in case the Voting Member is unable to attend.
- b. The appointment to the Executive shall be set as an individual appointment and any decisions made at the NWRWMA board level shall be at the appointees liability in accordance with the following comments:
  - i. The Authority has been incorporated, then, on general principles, the risk of liability on behalf of the RM is small. As the Authority is a separate legal entity generally the RM will not be responsible for its acts or liabilities.
  - ii. Under sections 355 and 356 of *The Municipalities Act* a municipality may pay the costs to defend an RM's member sitting on the board of a controlled corporation who is party to a an action or proceeding and must pay the costs to defend an officer or agent in this regard. Section 355 does create an immunity from liability where the person is acting in good faith so the risks of liability of such directors are not high. However it should be noted that directors of corporations can be prosecuted under legislation *such as The Environmental Management and Protection Act, 2002 and The Saskatchewan Employment Act* if they have directed, authorized, acquiesced or participated in an offence under those Acts. Also, under *The Saskatchewan Employment Act* directors are responsible for the unpaid wages of employees which accrued during their term. If there are concerns with respect to the liability of directors of the board of the Authority and the possible costs to the RM to indemnify, directors and officers liability insurance can be obtained to cover such liability.

TERMS OF REFERENCE – REGIONAL WASTE MANAGEMENT  
AUTHORITY REPRESENTATIVES

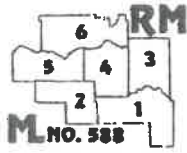
TOR-GG-003-09

Policy Title: TOR – NWMA Representatives

Date Issued: April 14/20

Replaces:

Signature:   
Reeve



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- c. CAO shall attend the meetings as an observer and advisor for the RM of Meadow Lake council representative
6. Meetings
  - a. As set by Northwest Regional Waste Management Authority.

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AUTHORITY REPRESENTATIVES

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