



RM of Meadow Lake #588  
Mutual Aid Representatives  
Terms of Reference – GG003-010

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Dated – April 14, 2020

1. Purpose
  - a. To meet with the surrounding Communities as required by a Mutual Aid Agreement as set by Bylaw.
2. Key Duties and Responsibilities
  - a. Represent the RM of Meadow Lake
  - b. Discuss issues and make recommendations to the Mutual Aid Board
  - c. Bring forward to the Council for the RM of Meadow Lake any issues or concerns of neighboring municipalities that may affect the RM of Meadow Lake.
3. Level of Authority
  - a. Any financial requirements must be brought forward to the RM of Meadow Lake Council for potential approvals.
4. Reporting
  - a. Shall be done through the Minutes of the Mutual Aid Board
  - b. Verbal reporting may be required from the representatives
5. Composition and Appointments
  - a. The members shall be:
    - i. 2 Council members
6. Meetings
  - a. Shall be on a “as need” basis
  - b. All meetings shall follow the Council Procedures Bylaw

TERMS OF REFERENCE – MUTUAL AID REPRESENTATIVES

TOR-GG-003-10

Policy Title: TOR – Mutual Aid Representatives

Date Issued: April 14/20

Replaces:

Signature:   
Reeve