



## Rural Municipality of Meadow Lake #588 Policy

Policy #EHW-001

Policy Title: Cemetery Registrations

<b>Policy Objective:</b> To help with individuals who would like to Bury loved ones on private property	
<b>Authority:</b> Council Resolution #113/16	Dated: April 11, 2016

**Background:**

1. There are occasions when a loved one passes away and the persons left behind wish to bury them on the private property owned.
2. The Cemetery's Act requires registration of the property that the person is buried on and thereby requiring that the Information Services Corporation (ISC)(formerly Land Titles) have the burial registered on the property in question.
3. Burials are regulated by the Consumer Protection Branch, Ministry of Justice and the Attorney General and
  - a. Depending on the date of the original burial (Must be post 1955), the property owners need to establish cemetery plots;
  - b. The Property owner will need to sketch out the location, to a reasonable scale, of the burial, as well as the proposed burials, if applicable, and include information such as location (quarter section, township, range, meridian), as well as orientation, and indicate any features near the burial ground including distance to closed road, any water features, etc. These may be hand-drawn. Making aware of encroachments on waterways and nuisance grounds.
  - c. Property owner will need to submit two paper copies of the plan, as well as a written request to the Consumer Protection Branch to establish a cemetery. The property owner will need to sign the request.
  - d. The Municipality will need to submit a written request, on their letterhead, indicating that the municipality has approved the establishment of a cemetery on the quarter section in question by certified copy of a resolution.

**Policy:**

1. Upon receipt of an application for a Cemetery council will:
  - a. Review at a regular Council meeting;
  - b. If approved, then the Council will instruct the Administrator to send a letter along with a Certified True Copy of the resolution to the applicant.
  - c. If the Applicant requires help in registering the Cemetery at ISC, then the Council may approve the staff to help with the application at a rate of:
    - i. Cost of registration at ISC; plus
    - ii. \$100.00 Administration Costs.